

“High Impact Project Management Tools & Techniques” by Linda Lansky

High Impact - Accelerated Learning used to Accelerate Projects Accelerated Learning methodologies were developed over 40 years ago and have been used effectively to speed learning in a wide variety of fields. The same techniques that can be used to speed up learning, can also be used to speed up projects. This presentation gives an overview of accelerated learning concepts and how they can be applied to projects and project management. It engages the audience in a “high-impact”, 100% hand-on, fast-paced, accelerated project management simulation so they can experience the concepts first hand.

It will give members a good understanding of the tools needed to design their projects for speed. Through the unique instructional techniques used in the

seminar, participants develop the knowledge and confidence to insure they are aware of how they can get their projects get done fast, on budget, and meeting their customers requirements. www.cheetahlearning.com.

Biography of Presenter:

Ms. Linda Lansky PMP, VP Training PA – Cheetah Learning & Cheetah Planning

Linda Lansky, PMP, VP Course Development – As VP Training – Project Accelerator, Linda is an integral part of the Cheetah Learning and Cheetah Planning Training Team. With over 20 years of Information Technology, Quality Management, and Project Management experience in the semiconductor industry, Linda has worked with companies such as TDK, Silicon Systems and through her independent consulting.

She received her education at UC Davis and Langevin Learning Services (Training Certification). Linda is a member of the American Society for Training and Development (ASTD) and is a Lead Auditor for ISO9000 implementation. Linda lives on her ranch in Northern California, Linda enjoys her horses, dogs, family and, a home vineyard and fledgling winery; not necessarily in that order.

Ms Lansky is a frequent speakers at national and regional IT and Project Management conferences around the US. Additionally, the have and continue to speak at some of the largest local PMI Chapters around the US, including: Seattle, Mass Bay, Southern New

England, NEO, Great Lakes, NCPMI, etc.

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Vendor of the
Month

Cheetah Learning

President's Message: "We Need Your Input for a 5 Year Strategic Plan"

By Tim Wallender, PMI-LA President

PMI-LA Volunteer Opportunities

Here are some current openings for which we are seeking volunteers:

Elections are coming up in Oct 03—You can earn Free PDUs and help the Chapter by volunteering for one of the officer openings we have coming available. Please send me an e-mail at tim.Wallender@boeing.com to volunteer for one of these openings.

- Co-Asst. Finance Director
- Asst. Communication Dir.
- Seminar Coordinator
- Asst. Prof Dev Director
- Certification Coordinator (Mayet Mendoza interested)

Board Changes include the following: Finance Director (Vijay Kumar), Programs Director (Mallik Kesavaraju), Mentor Coordinator (Carolyn Caplan)

Project of the Year-LA nominations have closed as of September 1st. If you missed out on nominating a project, please

start thinking about next year. Selections will be completed by August 30, 2003 and the winning project will be announced at our October meeting. Our speaker at the January 2004 meeting will be from the Project of the Year and will tell us their success stories.



September Dinner Meeting Information

The Proud Bird Restaurant is near the Los Angeles International Airport (LAX):

From the westbound 105 Freeway, take the La Cienega/Aviation Boulevard exit. Turn left onto Imperial Highway, then right onto Aviation Boulevard. Continue 1 block to The Proud Bird on your right at 11022 Aviation Boulevard.

From the 405 north or southbound, take the 105 West connector and exit the 105 Freeway at the Nash Street exit. At the end of the exit ramp, turn left onto Imperial Highway, and continue to Aviation Blvd. Turn left onto Aviation and continue 1 block to The Proud Bird on your right at 11022 Aviation Blvd.

Dinner Meeting Agenda:

6:00 pm. to 7:00 PM: Sign in, Networking and Vendor of the Month

6:30 to 7:00 PM: Roundtable Discussions

7:00 to 8:00 PM: Dinner, Introductions and Announcements

8:00 to 9:00 PM: Guest Speaker's Presentation

Cost and Reservations:

Members

\$30 < 6 p.m., 9/11/03 > \$35

Nonmembers

\$35 < 6 p.m., 9/11/03 > \$40

Full-Time Students

\$25 < 6 p.m., 9/11/03 > \$30

Register via credit card at <www.pmi-la.org>.

To pay at the door (cash or check only), call 909-340-1780 or email your reservation (with meal selection & member status) to <pmi-la@keyway.net>.



A map is also available on our website at <www.pmi-la.org>.

Welcome New PMI-LA Chapter Members!

PMI-LA Chapter 1029 total membership , 310 total PMPs

45 *New chapter members joined during the month of July 2003!*

James Bersig
James R. Bersig Inc

Carol Dawson
Universal Studios

Kumar Dharwadkar
Cap Gemini Ernst & Young LLC

Rick Dodge
ForwardStep Consulting

Kevin English

Kevin Graves
Xytech Systems

Simin Haik
Peerless Systems Corporation

Anthony Holloway
AIG SunAmerica

Karen Johnson
Xerox Corp

David Jones
D.R. Jones Inc

John Kacperski
IT Design

Parthiban Kannan
Kaiser Permanente

Ram Prasad Kodukulla
Amgen Inc

J. Koenig

Pamela Kubosumi

Venkatesh Kulkarni

Brandon Lee

Mathew Lilienthal
Walt Disney/ABC

Zalina Lim
WellPoint

Carla Mack
Xerox

Cassim Mamoon
Amtrak

Maria Margarida Martins Ribeiro Soar
FNIS

Scott McClaury
Infonet Services Corp

Sandra McCommon

Bernhard Morse
Northrop Grumman / IT

Milind Shripad Nandedkar
Karl Storz Endoscopy America

Lorraine Nelson
Toyota Motor Sales

Amado Ponce
Multimedia Telecommunications Consultant

Sabina Pradhan
Peerless Systems Corporation

Sam Rahman
IBM

Varadarajan Ramnath
SMCI

Jeffrey Reed
Lawson Software

Andreas Rossler
Timeshare Resale Specialists Inc

Dwayne Sanchez

Stewart Slaypath
Slaypath Decision Systems

Monica Stergion
Cap Gemini Ernst & Young

Steve Sutton
Cap Gemini Ernst & Young

Eileen Vessella

Kim-Ha Vu

Aldina Washington
Kaiser Permanente

Kelly Wasserman
Universal Studios

Jennifer Whitfield
Pechiney Plastic Packaging

Jason Xue
RiverOne Inc

Ying Yang
Neman Brothers Inc

Paul Thomas Zembruski
Pacific Solutions LLP

56 *Chapter members renewed during the month of July 2003!*

Betrand Alm
Karen Anderson
Matt Andujar
Abdollah Ansari
Bhupesh Arora
Michael Batton
Michael Beard
Paul Case
Valerie Sophia Ciccone
Gaines Coleman
Carol Couch
Gary Crow
John Crowley
Thao Doan
Suzanne Dwyer

Lynn Glidden
Kim Gustafson
Bulent Ertugrul Guzel
Vernon Hall
James Ballard Healy
Timothy Hughes
Sridhar Iyengar
Charolyn Jones
Kathy Kardell
Orlando Ladel Kelly
Eleanor Lee
David Lehman
Chris Anne Lewis
Nancy Liegghio
Andrew Machen
Marianne Mancini
Joseph McDonough
Janet Mentzer
Earl Merritt
Sylvia Monroy
Gary Morris
Jamie Morris
James Noboru Okumura
Chad Olsen
Susan Palumbo
James Peters
Alexander Polack
Dorothy Presley
Helene Sandford
Ashok Sen
Ann Sheldall
Todd Matthew Shyres
Sharon Sikes
Steven Silver
Nina Skorus-Neely
David Stevenson
William Suter
Gregory Thomas-Roos
Jitka West
Paul Wilson
Walt Wyckoff

8 *Chapter members became PMPs during the month of July 2003!*

William Arledge
Independent Consultant

Nadine Crawford
Veterinary Centers of America Inc

Parviz Ilbagian
Northrop Grumman Corporation

Jennifer Kaiser
Energize Software Services Inc

Maria Margarida Martins Ribeiro Soar
FNIS

James Hugh Phillips
Northrop Grumman Corporation

Deborah Sue West
Toyota Motor Sales, USA

Troy Wollwage

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Email: tim.wallender@boeing.com

Vice President/Secretary
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Email: greg_eisenbrand@yahoo.com

Communications Director
Maxine Henry 909-789-8497
Email: maxinehenry@prodigy.net

Finance Director
Margaret Chu, PMP 714-671-9498
Email: Mc2_bruins@yahoo.com

Membership Director
John Reinheimer 310-252-2091
Email: john.reinheimer@mattel.com

Programs Director
David Francel, PMP 310-219-0883
Email: francel@cwnet.com

Professional Development Director
Steve Buchwald 310-543-9654
Email: casperb@earthlink.net

Special Projects Director
Heather Murrell 310-519-7623
Email: heather_murrell@farmersinsurance.com

Appointed Officers

Academic Liaison
Buleno Denktas, PMP 714-226-2072
Email: bulend.denktas@phs.com

Assistant Communications Director
Carolyn Caplan, PMP 310-206-3632
Email: carolyncaplan@hotmail.com

Co-Assistant Finance Director
Svetlana Averbukh 310-328-6518
Email: saverbu@pacbell.net

Co-Assistant Finance Director
Dave Moreno 310-377-3875
Email: david.moreno@trw.com

Assistant Membership Director
Vera Teller, PMP 626-445-0102
Email: verateller@yahoo.com

Assistant Prof. Development Director
Scott Freauf, PMP 626-535-4390
Email: scott.freauf@indymacbank.com

Assistant Programs Director
Mallik Kesavaraju, PMP 626-441-4745
Email: Mkesavaraju@social.rr.com

Assistant Public Relations Director
Kim Alston

Corporate Relations Director
Allan Shechet, PMP 310-474-5162
Email: allan.shechet@pobox.com

Assistant Corporate Relations Director
Andy Anderson 714-328-1844
Email: kanderson22@social.rr.com

Volunteer Coordinator
Beth Church 310-374-9423
Email: bchurch@p-m-m.com

Certification Coordinator
Sylvia Krall, PMP 213-368-0593
Email: skrall@ita.lacity.org

Job Assistance Coordinator
Larry Nelson 818-501-1847
Email: lnelson1@SoCal.RR.com

Logowear Coordinator
Jeanne Takano 310-769-5673
Email: jtakano@sbcglobal.net

Mentoring Coordinator
Jennifer Glaeser 323-449-9541
Email: glaeserj@msn.com

PMP Prep Course Logistics Coordinator
Open

Seminars Coordinator
Vijey Kumar, PMP 714-953-0176
Email: vijeykumar@aol.com

SIG Coordinator/Corp Ambassador
Open

Social Coordinator
Vera Teller 626-599-3748
Email: Verateller@yahoo.com

Web Master
Bob Leviton 818-366-0647
Email: bleviton@F1HelpComputing.com

Vendor Coordinator
Elliott Morgan 310 334-3243
Email: emorgan@west.raytheon.com

PMI-LA Staff

Administrative Assistant
Sundae Sayles 909-340-1780
Email: pmi-la@keyway.net

Trustees

Stephen L. Carman 310-812-0279
Robert E. Feldman 310-540-7169
Ida B. Harding, PMP 310-397-7145
Maria McHolland, PMP 626-794-3878

Mentoring Program

By Jennifer Glaeser, PMI-LA Mentoring Coordinator (email: glaeserj@msn.com)

Confession: Sometimes, during a dark moment, composing this newsletter content in the wee hours of the night - not that I don't enjoy it, mind you - I wonder whether people really read this column. Then BAM! This month I was delighted by an email from a chapter member, responding to my request for a mentor for a good chap who was looking for guidance in a software development project. Thanks to Lauren and good luck to them!

And once again, I will ask those of you in our chapter community who have expertise and experience to consider volunteering as a mentor. This relationship provides benefits to the mentor equal to those received by the protégé. If you are looking for a way to give back to

the community and/or to sharpen your coaching skills (and your own mastery of the discipline), there is really no better way than to volunteer as a mentor.

In the arena of facilitating your success as a mentor, the PMI Atlanta chapter suggests a Mentoring Session Record for keeping track of progress in the Mentoring Relationship. For each mentoring session, keep a record of the date, session #, and topics of the session, including present issues, current actions, future agenda items, other subjects, and action items for next session. This document is available online at www.pmiatlanta.org/mentoring and is adapted from *The Manager's Guide to Effective Mentoring* by Dr. Norman Cohen, ©

1999, HRD Press, available online at www.hrdpress.com, a good resource for building your capabilities as a mentor.

That's all for this month. Please contact me if you are interested in participating in PMI-LA's mentoring program, we are currently taking applications for mentors and protégés.



“Program Management Lessons Learned in Howard Hughes’ Hobby Shop” Speaker: Steve Garfein

The July meeting / summer fun event “Take PMI out to the ball game” was at Dodger Stadium, were before the game we had the opportunity to hear Steve Garfein speak on “Program Management Lessons Learned in Howard Hughes’ Hobby Shop: How, against all odds, the Apache Helicopter emerged from Mr. Hughes’ Hobby Shop.”

Before the Internet, before the personal computer, and before project management software, how did one today's of most effective weapon systems emerge from an environment where the only computer was an IBM 360 mainframe, and what lessons can we learn from the best practices developed in the “Hobby Shop.” The Hughes Helicopter Company (the Hobby Shop) System Program Office was an important fac-

tor in winning the Advanced Attach Helicopter (AAH) competitive fly off against the Bell Helicopter Company. The AAH, now known as the Apache, is one of the Army's most successful programs. It was deployed in the 1st Gulf War, Afghanistan, and by the time this presentation will be given in April 2003, it may have seen action yet again. A number of innovative management techniques were pioneered on the Apache. They included: 1) Establishing a trusted Strategic Program Office (SPO), 2) turning enterprise weaknesses into strengths, 3) establishing weekly performance meetings NOT commingled with technical reviews, 4) creating a technical oversight capability in the SPO, 5) minimizing program surprises, 6) propagating Octographs, and 7) achieving real-time coordi-

nation with major subcontract team members.

Steve Garfein, has worked in the frontlines of project management for over thirty-five years beginning at the Hughes Helicopter Company on the Apache helicopter program and then as the founder and president of RPM Systems Corporation. Steve Garfein - steve@rpmteam.com

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—David Francel, PMP
PMI-LA Programs Director

“Managing Multiple Projects”

PMI-LA August Speaker of the Month: Chris Christensen

The August PMI-LA speaker Chris Christensen presented an exciting evening, speaking on how to manage many small projects simultaneously and pointing out how all we've learned and the tools we use don't always work in the real world. Chris has taken the lessons he's learned in over 32 years as a project/program manager and created his unique method for managing multiple projects in the real world.

Chris used multi-color workbooks “Multiple Projects; Managing Real Projects In The Real World” that he created handed out to all participants as an outline for the evening presentation. Chris walked us through the workbook giving us examples and telling us stories along the way: Problem with Managing

Multiple Project – never enough time, changing priorities, lack of control over resources, changing team members, etc.; The Steps – Prioritize/Select, Loosely Plan Each Project, Combine Projects, Identify Synergistic Tasks, Optimize the Combined Projects, & Revise Frequently; We discussed Principles and Tools we all use and how they work and need to be modified in the real world; We went over the Skills needed to manage multiple projects in today's environment – Time Management, Strategic Thinking, Morph, Influencing Without Authority, Politics, Modify Project Management Tools, Use Project Management Tools Appropriately, Build Trust When Possible But Have a Plan B, Story Telling, & Virtual

Teaming. We finished the evening by each developing a Personal Plan using the skills Chris walked us through.

This was an every exciting presentation and every one left the evening with a new perspective on managing multiple projects and a personal plan.

Chris is currently teaching courses in managing multiple projects in the real world at UCLA and Cal Tech and is writing a book. Chris Christensen CMC, President Christensen Associates, Inc. e-mail: chris@camcinc.com web site: www.camcinc.com

—Dave Francel, PMP
LA-PMI, Programs Director

(Continued from page 1)

Vendor of the month: Cheetah Learning

Cheetah Learning was founded at the turn of the century (this century). It was created based on the principle that people can reach their goals very fast, when given the right tools. The tools we provide are time tested, effective accelerated learning and project management techniques taught in a variety of fast and effective formats. Cheetah Learning has a staff of accomplished accelerated learning specialists, project managers, and customer focused support staff. Our programs are offered around the world in public events, for large and small in-house clients, and at our training centers in Cleveland, Detroit, Hartford, and Seattle.

During the first 6 months of 2003, Cheetah Learning prepared over 600 students to sit for and pass the

PMP® exam. The new PMPs came from Canada, India, Australia, New Zealand, and the United States. Cheetah's current program has a documented pass rate of at least 90% for first time test takers. Twelve classes have produced 100% pass rates in the following cities: San Diego, CA; Fairfax and Richmond, VA; Detroit, MI; Minneapolis, MN; Hartford, CT; Madison, WI; Boston, MA; Houston, TX; Chennai, India; Kitchener, Canada; and Sydney, Australia. The Cheetah Accelerator Course for the PMP continues to grow in popularity. For more information, call 860-869-4PMP, or visit our website at www.cheetahlearning.com.

—Dave Francel, PMP
LA-PMI, Programs Director

PMI-LA July Fun Event: “Take PMI out to the ball game!”

On Friday, July 18, 2003, several PMI members went to Dodger Stadium. We had two private suites over looking first base line, It was beautiful evening The night started with Steve Garfein speaking on “Program Management Lessons Learned in Howard Hughes' Hobby Shop” and then watched the Los Angeles Dodgers battle the St. Louis Cardinals in an 8 to 5 win. If you didn't make the event you missed an unforgettable evening, an enjoyable presentation, a fantastic game and another opportunity to network with other PMI members and friends. This was such a success, that the board is considering making “Take PMI out to the ball game” an annual summer fun event.

—Dave Francel, PMP
LA-PMI, Programs Director

Book Review: “Good to Great, Why Some Companies Make the Leap... and Others Don’t”

By Jim Collins; Harper Business, 2001, pp300; Hardback, ISBN 0-06-662099-6; \$27.50.

This is a research project dump. That being said, it is an excellent read with a compelling message. Well worth your buying or borrowing a copy and taking the time to read and digest.

The research project had its beginnings in a conversation in 1995 regarding whether great companies are just created that way or whether there is a path from good to great. Obviously this led to defining a bunch of criteria out of which came the answer that yes, good companies can and have become great companies. Out of the resulting data collection comes a bunch of interesting pieces of information, much of it of value to any manager, project or otherwise, trying to succeed in today’s corporate environment.

Some interesting tid-bits to wet your appetite....

“Larger than life, celebrity leaders who ride in from the outside are negatively correlated....”

“...no systematic pattern linking specific forms of executive compensation to the process....”

“Strategy per se did not separate....”

“...did not focus principally on what to do...but focused equally on what not to do....and what to stop doing.”

“Technology can accelerate a transformation, but technology cannot cause a transformation.”

“...paid scant attention to managing change, motivating people, or creating alignment. Under the right conditions, the problems of commit-

ment, alignment, motivation, and change largely melt away.”

The key element is PEOPLE. Just like project management, business is a team sport, and the players make the process successful. Again, let me illustrate with a short quote:

“First Who...Then What. We expected that good-to-great leaders would begin by setting a new vision and strategy. We found instead that they first got the right people on the bus, the wrong people off the bus, and the right people in the right seats---and then they figured out where to drive it.”



As I finished reading the text, my thoughts turned to the question of how much impact personal integrity and corporate loyalty may have played in the development of the chosen entities. Today’s concepts of downsizing and abandonment of labor markets are adding unknown elements to the future human equations that will define effective management; or will they? This issue is not directly addressed in the study. However, there is some evidence implicit in the data to suggest that these factors may not be serious concerns by themselves. Time, as it always does, will answer the question.

This text is a good read and your time will be richly rewarded with an abundance of insight into the man-

agement styles that have been used to lead a bunch of well managed companies

—Bob Feldman
PMI-LA Trustee

Charles Lopinsky Memorial Scholarship Candidates Welcomed!!

PMI-LA is sponsoring a \$2,000 Scholarship in memory of Charlie Lopinsky, long time member and friend. This scholarship is to a graduate student studying project management at the Keller Graduate School of Management - Irvine Center, Pomona Center, West Hills Center, Long Beach Center; University of Southern California - Los Angeles campus; and the University of California – Irvine or Los Angeles campuses. The deadline for applications is August 31, 2003 with selection by September 30, 2003.

The PMI Educational Foundation is facilitating the application and selection. For details on how to apply, go to <http://www.pmi.org/pmief/scholarships.htm>.

If you have any questions that cannot be answered via the website provided, contact Maria McHolland, Trustee at 626/794-3878 or maria.mcholland@ncr.com.

Project Management on the Internet

By Maxine Henry, MAOM, PMI-LA Communications Director

Over the past years there have been an enormous amount of websites dedicated to different areas of project management. It seem they spring up overnight and I'm sure tomorrow there will be another one available for us PM professionals.

Just a few years ago when you typed in the word "Project Management" into the search box of any search engine, you would most likely get about 20-25 listings. Now there are hundreds of sites dedicated to project management. Great for some, but confusing to others. These sites basically fall into the following categories:

- Information, News and Trends
- Project Management Certification
- Software
- PM organizations
- Forums and Discussions
- Research
- Education and Training
- Consulting

In this article I will provide you with a few project management websites that I have found to be most valuable. Keep in mind that I am not promoting any of these web sites; they are intended to be used as an additional resource for you only.

Information, News and Trends

www.earthweb.com
www.datawarehouse.com
www.developer.com/mgmt

www.projectworld.com
www.computerworld.com
www.Itworld.com

Project Management Certification

www.pmi-la.org
www.pmi.org/certification

Software

www.microsoft.com/office/project.www.project-management-planning-resource-management-software.com. - The company develops project-management software, designed for collaboration, time tracking, cost control, and remote project visibility.
www.pmi.org

PM organizations

www.pmi.org

www.pmforgum.org/prof/interorg.htm - A listing of international project management organizations.

Forums and Discussions

www.projectconnections.com/community - Links to project management, portfolio management, and product development conferences, associations, and discussion groups.

Research

www.pmi.org

Education and Training

www.pmi.org
www.iil.com
www.esi-intl.com
www.managementconcepts.com
www.projectmanagertraining.com

Consulting

There are a number of firms and individual consultants on the Web, I recommend searching based on your specific need. If you are working on a CRM project then your search should be - CRM project consultants. I am sure your search results will display a list of possible resources.

PM's use the web; there are some good sites out there, but do your homework before hiring any company. Make sure that they are a legitimate business, ask for references and review they products and contracts thoroughly. Good luck and happy surfing.



"Take on another project!
I'm not sure where we stand
on the ones we have..."

The Project Manager

PLANVIEW

Bob Lambert
Western Territory Manager
Tel (949) 653-7753
email blambert@planview.com

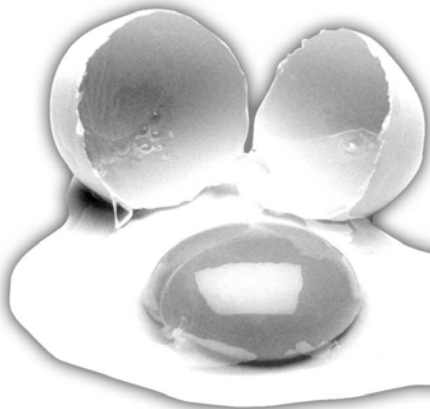
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Risk Happens

ESI's risk management courses help you control the inevitable.

You can't see into the future, but you can identify and plan for possible risks to your next project. Planning for risk events will mitigate the element of surprise and help you minimize their impact or maximize a positive outcome. ESI's comprehensive courses are the best first step in learning how to develop your next risk management plan.

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Building Professionalism in Project Management

SEPTEMBER 2003

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**Project Management Institute
Los Angeles Chapter
Visit us on the Web at
pmi-la.org**

Meetings and Special Events

September 11, 2003	Linda Lansky/High Impact Project Management Tools & Techniques
September 27, 2003	PMP® Prep Starts
October 9, 2003	Don McNatty / Managing more efficiently through web-based project control; < www.drmcnatty.com >
November 13, 2003	Conna Condon / Empowering Virtual Project Teams—A Toolset
December 11, 2003	No meeting—Dark
January 8, 2004	Reserved for PMI-LA Project of the Year Presentation
February 12, 2004 (Tentative)	Rachael Lewis / Leading High Impact Teams: The Coach Approach to peak Performance; < www.TrilogyCoaching.com >

In Next Month's Issue:

?

At Next Month's Meeting:

Managing more efficiently
through web-based
project control